

MINUTES
Graduate Studies Committee
October 8, 2025

Present: Dean Harrison; Academic Affairs Manager Diamantis-Fry; Professors DeSimone, McGovern, Petkov, Seiger, and Wang

Guest: Registrar Rosario

- 1) The meeting was called to order at 11 a.m.
- 2) The committee approved the minutes from the meeting on September 10, 2025.
- 3) The committee discussed and approved a proposal from the following department:

Department of Counseling, Leadership, Literacy, and Special Education

- Addition of distance education format: M.S.Ed., Literacy Education (All Grades)
- 4) The committee also discussed a proposal for the adoption of a standardized grade scheme for graduate and doctoral courses. There has never been a graduate-level grade scheme available at Lehman. While members think it is important to be consistent across all programs/departments and standardized grading for our students, members requested additional information before making any decisions. There was also disagreement among members about some aspects of the grading scheme (e.g., what constitutes an A grade, need for decimal places, etc.). Members suggested that program coordinators should be asked to comment on the grading scheme, if they have not been, before any final review or approval is done. Prof. DeSimone was asked to contact the Provost's Office and share some of the committee's questions/comments. In the meantime, the committee tabled this proposal until they have more information.

The meeting adjourned at 11:40 a.m.

Respectfully submitted,



Janet R. DeSimone, Chair